



EUROPEAN INSTITUTE FOR GENDER EQUALITY

Vilnius, 11. 07. 2011
EIGE/AM/am D/2011/121

Tender: EIGE/2011/OPER/06
**Study for the construction of a statistical information system of the
European Union Gender Equality Index**

Subject: Answers to requests for clarifications regarding the Tender

Dear Sir/ Madam,

From potential tenderers we received questions which might be of general interest. Please find herewith the answers to these questions.

Sincerely yours,

Procurement Team
EIGE

EIGE/2011/OPER/06. Questions & Answers Nr 1

Question 1:

In our staff we have employees and also researchers with other kind of contracts. Do I have to consider subcontractors every persons who is not an employees? If a researcher is not an employee but he is a partner of our institute, it's a subcontractors?

Answer 1:

Subcontracting is the situation where the contractor in order to implement the contract, enters into legal commitments with other legal or natural persons for performing part of the service (in particular, any work performed by a person who is not an employee of the tenderer will be considered as subcontracted)

Question 2

We would like to submit the tender by courier. We could give our tender to courier on 26th July or our envelope has to arrive to Eige on 26th July?

Answer 2:

In the cases of submission either by registered post or by courier the date of **dispatch** (i.e. sending) shall be not later than 26/07/2011. The evidence of the date of dispatch (i.e. sending) shall be constituted by the postmark or the date of the **deposit** slip.

Question 3

From the invitation to tender it is not clear if the date for submission by courier is to be considered the postmark of sending (that is that we can send the offer the 26th of July) or of receiving by EIGE (that is the offer must arrive in Vilnius the 26th of July). Please, could you kindly clarify the point?

Answer 3:

Please see Answer 2