EUROPEAN INSTITUTE FOR GENDER EQUALITY

Tender: **EIGE/2014/OPER/07**
Development of the interface of EIGE's database on gender statistics

Subject: **Answers to requests for clarifications regarding the Tender**

Dear Sir/ Madam,

From a potential tenderer we received questions that might be of general interest. Please find herewith the answer to these questions.

Sincerely yours,

Procurement
EIGE

EIGE/2014/OPER/07. Questions & Answers No: 3

Question 1:

In the Technical Specification point 1.9 "Project Team" (Page 16-19) is required that:
1)   Project manager qualifications and professional experience must include - proven experience in management, as manager or coordinator of at least five major international or European projects;
2)   Senior analyst qualifications and professional experience must include - proven experience in information systems analysis, as an analyst of at least five major international or European projects;
3)   Quality manager qualifications and professional experience must include - proven experience in quality management, as a quality manager of at least three major international or European projects;
4)   Graphical interface designer qualifications and professional experience must include - proven experience in graphical interface designing, as an designer of at least five major international or European projects;
5)   Editor qualifications and professional experience must include- proven experience in international or European research projects;

Please confirm which of these projects as an European projects will be acceptable:

1) The Project that was financed by EU funds.
2) The Project who was carried out in the country, which is a member of the EU.
3) Other (please specify).

Answer 1:

European project should be understood as a project which involves in its activities more than one EU country or a project which is multinational, with participation of EU countries and other (international) partners such as a non-EU country.

Question 2:

Where are the data stored; which database system do you use?

Answer 2:

The information about database system will be provided at the first stage of the project.
At the present we can only assure that there will be drivers to access the data (the database) using all commonly used development environments (Java, PHP, C++,C#)

Question 3:

Add data management: do you suppose to make continuous update on data or are you planning some other system/interface?

Answer 3:

The update of the database will be continuous but as part of another project of EIGE. The update of the database is not part of this project.

Question 4:

What´s exactly the role of Drupal - or: where and how do you want to use Drupal?

Answer 4:

The Content Management System of EIGE's website is Drupal. The interface of the gender statistics database must be available through EIGE's website.

Question 5:

Point 1.9 of the Tender Specifications (page 16, "Project team"), state that the team "may include further members if needed", in addition to the profiles listed by the document. This would imply that the calculation of the professional fees in the financial offer can include as well the fees of these additional profiles (if included), correct?

Answer 5:

This is correct

Question 6:

The description of the qualifications of the various profiles included in the staff list underlines that one of the requested fields of expertise is proven experience in major "international or European projects". Can we assume that projects implemented at international and/or EU level (e.g. in various EU countries) can be considered as well; or is this requirement related only to EU (meaning EC as contracting authority) projects and/or projects implemented for international organisations?

Answer 6:

Please see Answer 1

Question 7:

With regard to TECHNICAL AND PROFESSIONAL CAPACITY, the "Standard Submission Form" requires the tenderer to present "Samples of up to three EU and/or international projects". What would be the meaning of "sample "in this context? (e.g. detailed description of the implemented project? Screenshots?)

Answer 7:

The best way to present the projects are by sending the links to their public interfaces along with a summary of the tenderer's activities in that project.