



EUROPEAN INSTITUTE FOR GENDER EQUALITY

Vilnius,
EIGE/VL/vz D/2014

Tender: EIGE/2014/OPER/01
External Evaluation of the European Institute for Gender Equality

Subject: Answers to requests for clarifications regarding the Tender

Dear Sir/ Madam,

From potential tenderers we received questions that might be of general interest.
Please find herewith the answers to these questions.

Sincerely yours,

Procurement
EIGE

EIGE/2014/OPER/01. Questions & Answers Nr 1

Question 1:

Would conflict of interest exist if we have conducted, are conducting, or intend to bid for projects for EIGE

Answer 1:

This contract will not be dealing with evaluation of particular tendered projects therefore, these situations are not considered to bear a conflict of interest.

Question 2:

Section 2.6 of the ToR requires a reference list to be submitted with a minimum of 5 current and past customers to whom the Tenderer has supplied the core services in the past three years.

What do core services mean in this context? Does it mean “providing evaluation of EU agencies, institutions, programmes and projects” as is required for the project team, or should supplying services of evaluating other actors/institutions (outside of the EU) suffice to satisfy this criterion? Also, do we have to be leading on such projects, or would being a subcontractor suffice?

Answer 2:

The tenderer needs to demonstrate their capacity to conduct evaluations. Services of evaluating other actors/institutions, especially public institutions and international institutions and organisations as well as their programmes and projects would be considered relevant for the mentioned list.

Experience in provision of required services will be considered be it in a function of a contractor or a sub-contractor, provided the subcontractor rendered a substantial part of the services.

Question 3:

Is the second ex-ante evaluation of EIGE publicly available? If yes, can we receive a copy?

Answer 3:

The second ex-ante evaluation report can be accessed under the link:
<http://eige.europa.eu/content/document/second-exante-evaluation>

Question 4:

Team members worked as experts on a study for EIGE in the period 2012-2013. We do not anticipate that their involvement in this contract would constitute a conflict of interest, however we wanted to confirm this.

Answer 4:

This contract will not be dealing with evaluation of particular subject-matter studies, therefore involvement in study contracts does not constitute a conflict of interest.

Question 5:

The Tender Specifications mention the Second Ex-Ante evaluation of EIGE, conducted in 2011. Could you please assist us in obtaining it?

Answer 5:

Please see the link under Answer 3