



EUROPEAN INSTITUTE FOR GENDER EQUALITY

Vilnius, 15. 05. 2012
EIGE/PROC D/2012/ 242

Tender: EIGE/2012/ADM/13
Framework contract: Services to support EIGE's communication activities
Subject: Answers to requests for clarifications regarding the Tender. Nr. 6

Dear Sir/ Madam,

From potential tenderers we received questions that could be of general interest. Please find herewith the answers to these questions.

Sincerely yours,

Procurement
EIGE

EIGE/2012/ADM/13. Questions & Answers Nr 6

Question 1:

Is a company appropriate to participate in LOT4 part, when company's net worth is negative in balance sheet for 2011 (liabilities exceeds assets) while company is meeting other financial requirements. Company is stable and profit(loss) statement is positive. However company is fairly young and own's a bank loan in that generating negative net worth for 2011

Answer 1:

A company shall take a decision whether to tender.

The economic and financial situation of a company is assessed referring to all indicators included into the Financial/Economic Form (SSF, Annex 11).

Question 2:

Could experts be included in participating company's managerial staff while they are not full time workers? If yes, is it mandatory to include subcontractor's free form declaration or similar signed document that in case of success he would be engaged to work with participating company for a whole contract period? Is this proof sufficient provided all together with all professional and technical capacity documents of a subcontractor?

Answer 2:

Part-time employees can be included, with a corresponding indication.

Please refer to Tender Specifications (parts 2 and 3) for the definition of subcontractors and the requirements concerning the submission of the declaration on the honour.

Question 3:

What has to be included in a statement of the average annual person-power for the last two years? Does it correspond only to an average number of workers in a company?

Answer 3:

A statement of the average annual person-power should reflect the number of persons – full or part-time – that worked with the tenderer.

Question 4:

We would like to ask whether one agency could provide a proposal for one lot or is it mandatory to cover all four

Answer 4:

A tender can be submitted either for all, or several, or one single lot.

Question 5:

In ANNEX I of the Tender Specifications – Simulations, it is written “The site should be compliant with HTML 4.01 Transitional and Cascading Style Sheets CSS2.1”. Can you clarify if you mean that the site must be compliant with these two standards or whether the site can be made compliant with more recent standards, at the condition that backward compatibility with older standards is guaranteed?

Answer 5:

The site developed for the simulation will be tested against the degree of compatibility with the specified standards.

